

REVISION CHECKLIST (2nd draft)

Read the paper aloud to yourself in a low voice. Mark any errors you notice as you are reading.

TRANSITIONS

1. Re-read each paragraph. As you do, note places where your ideas need better connections.
2. Then check to see that you have used a transition at the beginning of each paragraph (except the first).
3. Look at each transitions. Have you made the most effective choice?

Make any necessary revisions.

WORD CHOICE

1. Do you have any unnecessary or overused words/phrases, like “in my opinion” or “I believe that”?
2. Do you have unnecessary *that*, *which*, or *who* phrases/clauses?
3. Have you avoided *it* and *there* at the beginning of sentences?
4. Are you telling or showing?
5. Have you used specific details? Are those details entire sentences? 😞 or are they nuggets or kernels of text? 😊
6. Have you used the best word for the job? (No *great*, *good*, *bad*, etc)

Make any necessary revisions

MECHANICS

1. Think about spelling errors that you typically make. Carefully read over the story to ensure there are none of those errors.
2. Now read it again to look for any other errors.
3. Check your homophones and homonyms!!
4. Take a moment to think about the grammatical errors you typically make. Read over your essay to ensure that you have not made any of those errors.
5. Now read it again to look for any other errors.
6. Check for run-ons and comma splices!

Make any necessary revisions.